**Old Lyme Rowing Association**

**MINUTES for Board Meeting of Monday, February 1, 2016**

**Maria Boyle, Jim Boyle, Heather Stone, Jane Montanaro, Greg Hack, Margo Fagan**

1. Approval of the Minutes from Board meeting of December 21, 2015. Approved
2. Welcome to new Board members Jim Boyle, Brian Cheney, and Margo Fagan.
3. Elect new Board officers, to include President, Vice-President, Treasurer, and Secretary
   1. Heather Stone has agreed to continue as treasurer and registrar
   2. Greg to retire as President at a future date (when BH complete) and Candace to replace
   3. Candace to serve as vice-president
   4. Jane to be secretary
   5. Jim Boyle volunteered to be compliance, chasing waivers from parents
4. Schedule for Board meetings for next several months. Propose Monday evenings roughly every 6 weeks.
5. Treasurer’s report including bank balance.
   1. current bank balance $60K
   2. income for Winter training program booked in 2015
   3. Paul's expenses pending
   4. registration for summer will be next push
   5. does reflect $8100 for Vespoli 4+ but does not include US Rowing membership
   6. pending boat repairs at Vespoli for 2Xs and 4+
   7. should make about $1000 out of Winter Training program after purchase of 2 ergs
   8. financials have been submitted to tax preparer
6. News and updates:

* Update on Boathouse plans/ BHPIC activities and timeframe for construction.
* Paul F and Paul G have done presentations to various town groups (Rogers Lake Authority, Park and Rec, Board of Finance), presented at Annual Town meeting, now seeking zoning variance
* Ask Paul and Paul to post the Boathouse slide deck on the website
* Waiting for Zoning approval
* Update on winter training for juniors
* Developing plans for LTR II program:
* May 19- June 11 (4wks) Thursday and Saturday
* July 28-Sep22 (8wks) Thursday and Saturday
* Heather to email previous LTR participants
* Developing coaching staff for summer, posting to Row2k for Summer Program Manager; hoping that Andriel Doolittle would like to return, but will not take the program manager position.
* Greg to inquire with Phil Carney and Eva Kovach (Conn College)

1. Equipment Committee issues:

* Planned purchase of 2 Peinert 26(s) through FRC, budgeted $10K
* Two Vespoli 2x/2- have been delivered to Vespoli for refurb/painting, price negotiation ongoing
* Registration of two newer launches for spring season (camo and last launch purchased in 2015)
* Purchase of 2006 Vespoli 4+ S hull, at Vespoli yard, will undergo some minor refurbishment TBD.
* Pick up of cracked Hudson 4+ deferred until the fall. Can't return the boat until after the start of the Fall season, so will be deferred to Fall (likely HoFish).
* Bill Plage to purchase new CO2 cartridges for safety belts.
* Docks out and trailers parked in Town Garage courtesy of Public Works.
* Bill, Jane Jim, Doug, Greg, Chris and Dick were at the boathouse labelling and painting oars; many thanks for their efforts

1. Program registrations have been posted to the website, following discussion with OLRA officers. Review fees and adjust as appropriate.

* Fees: Last time of increase was 2014
* Current Fees:
  + Adult Master: 575/525 before June 1
  + Family Membership: 775
  + Adult Student (3) : 350
  + Collegiate: 150
  + Summer Junior: 425
  + Fall Junior: 450 (5 days)/300 (3days)
* Income:
  + $18K in masters dues (offset by women's sweep budget for coaching and coxing $5K)
  + summer and fall $22K after expenses,
  + ergathon $15K,
* Expenses:
  + typically budget +/- $30K for new equipment and recently +/-$12K for parts.
  + Currently have $60K in the bank,
* Next season, need to consider raising fees, with new boathouse
* There was a robust discussion regarding how we arrive at these fees. It was agreed that it is difficult to compare our fees to comparable market rates, as there are very few other organizations in this market offering comparable services (New Haven RC). In the absence of comparable market rates, we considered what income is necessary to meet the club’s needs and over how many members that can be amortized. Also considered were lower rates for collegiate and adult students, although these rates do not have a significant impact on the budget. Margot and Jim requested more robust numbers ahead of the discussion in 2017.
* Heather says there are still planned expenses that have not yet been purchased: 2 1X, another 4+
* **Associate memberships**: intended for people who are members in good standing at another club, and would like to row with us occasionally, raised to $350, and prove membership at another club. The board struggled with implementation of requirements that we cannot enforce (such as a row frequency maximum).
* **Fill-in rowers**: are not club members, but row with some frequency, 2 times per month cap; encourage fill ins to make a tax deductible donation to OLRA. Potentially limit the fill in rower roster to less than 10
* Discuss women's sweep budget 01JUN based on enrollment in women's sweep program.

1. Fundraising plans, including 7th annual Erg-A-Thon 2016: Candace to coordinate ergathon dates with Paul and Louis
2. Update from Masters Captains, as appropriate
3. Parking considerations in Hains Park, 2016 Parking passes were sold to permit parking between the hours of 8am-5pm. Nevertheless, some rowers were approached for parking without the pass, outside of these hours. The messaging was not clear what the intent of enforcement was (only 8pm-5pm, or broader hours). GAH to resolve with Old Lyme selectmen. It is not feasible to add the parking fees to our registration fees because of town of Old Lyme residents may prefer to purchase a beach pass which gives broader access for the same price. Those who are not Old Lyme residents do not have this option, and must purchase a specific pass to Hains Park. Our registration system is not equipped to distinguish between these two groups.
4. New business?
5. Important Dates:

* Next meeting date Monday March 7, then Monday April 18 (proposed)

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| Date | Task | Responsible |
| 20JUL | Inquire about cost to get a new superstructure on existing trailer | Paul has identified a vendor to do this, he is looking for someone to lead this effort |
| 16NOV | Determine program dates for posting on website | COMPLETE |
| 21DEC | Determine how the registration process can be streamlined | ongoing |
| 21DEC | Identify assistant coaches for LOLHS program | ongoing |
| 16NOV | Draft official thank yous for motor boat and for Smalley wherry | COMPLETE |
| 16NOV | Arrange for boat names to be painted:   * Maas (Mas Rapido) * Vespoli 4+ Roach * Vespoli 4+ Laundon * Wherry Smalley | Bill Plage |
| 16NOV | Discuss improved communication with parents group | Kira, Michele, Candace |
| 21DEC | Work through Town desire to remove the docks | COMPLETE |
| 21DEC | Discuss role in summer program with Andriel | COMPLETE |
| 21DEC | Confirm location for Annual Meeting 19-JAN | COMPLETE |
| 21DEC | Determine how to ship 3 sweep oars back to Concept 2 for repair | Paul |
| 01FEB | Post Boathouse slide deck on website | Paul |
| 01FEB | Email prior LTR participants | Heather |
| 01FEB | Distribute Blood Street handbook to Paul and Louis | Candace |
| 01FEB | Inquire with Phil Carney and Eva Kovach about potential summer coaches | Greg |
| 01FEB | Negotiate with Vespoli for repair costs | Paul and Greg |
| 01FEB | Get LOLHS to register launch | Paul |
| 01FEB | Purchase new CO2 cartridges for life belts | Bill |
| 01FEB | Coordinate Ergathon dates with Paul and Louis | Candace |
| 01FEB | Discuss parking issues with Old Lyme leadership | Greg |

Respectfully Submitted,

Candace Fuchs

Secretary