**Old Lyme Rowing Association**

 **MINUTES for Board Meeting of Monday, March 3, 2014**

**ATTENDEES: Greg Hack, Deb Heminway, Joan Rivington, Chris McCawley, John Laundon, Bill Plage, Liz Lightfoot, Louis Zubek, Kristy Dorsey**

**Absent: Tanya Patten, Heather Stone, Graham Richartz, Liam Corrigan, Candace Fuchs, Isabelle Foster**

1. Revised Minutes from the special Board meeting (teleconference) of January 21, 2014 were approved. Minutes from Meeting of February 3, 2014, as adjusted, were approved. Was noted that further discussion/clarification needed regarding the suggestion of a ‘flex’ program for adult LTR.
2. Treasurer’s report was summarized by GH:
* Updated Treasurer’s Report and Balance Sheet
	+ No activity for period from last meeting
	+ Checking balance 18,661
* Final review of fall junior program fees and expenses reviewed. See below:

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| **Income** |  |  |
| Fall program registration fees |  |  $ 23,200  |
| Race & trailer fees |  |  $ 5,243  |
| *TOTAL* |  |  $ 28,443  |
|  |  |  |
| **Expenses** |  |  |
| Coaching |  |  $ 13,100  |
| Race fees |  |  $ 4,774  |
| Other expenses - travel, etc. |  |  $ 2,954  |
| *TOTAL* |  |  $ 20,828  |
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| **Write-off** |  |  |
| Unrecovered race fees |  |  $ 520\* |
|  |  |  |
| *TOTAL "PROFIT"* |  |  $ 7,095\*\* |

\*NB the original figure was $1200. Reduced per follow up efforts but still money out of the club coffers

\*\*Target profit was approximately half of the fees; this is only about 25%

1. News and updates:
* Progress with Boathouse plans/ Hains Park Improvements Committee (BHPIC).
	+ Considerable activity ongoing; several meetings of the BHPIC held recently. Co-Chairs Paul Fuchs and Paul Gianquito hosted engineers/architects site visit last week; Request for Qualifications to be submitted 7 March for Committee review. Materials distributed to OLRA Board. Four bids are out for new docks. Two 10’x60’ docks are proposed; parallel configuration suggested. Anchoring to shore needed (possible ramps). Possible installation in spring.
	+ Town will own the building (requires transfer from District 18)
	+ GH indicated that multiple Boathouse related meetings for OLRA Board will be scheduled in the near future.
	+ (Ed. Note: For further details, Board members can view BHPIC minutes on the Town website).
	+ Separate fundraising plan to be established.
* Progress on winter repairs and maintenance
	+ ‘Go Fast’ and 2 Vespoli singles delivered to Vespoli for repair/upgrade per plan. Need follow up on the cracked rigger for ‘Hannah’ (Ray currently has the rigger. CM following up.
	+ GH, CM delivered four launch engines to Reynolds for annual service (with thanks to Brian and Liam for help in loading them). District 18 historically covers maintenance costs.
	+ Inflatable. CM arranged for maintenance at Greg Fiorelli’s Old Saybrook service as he has a trailer to transport. When trailer no longer inaccessible per snow, he will pick up. LZ to confirm with LOLHS AD if PO needed. Follow up: CM obtained estimate from Greg F for PO.
	+ Hudson HW 2x/2- returned from manufacturer; crack repaired and new paint job. No charge.
	+ Parts: ordering in process (e.g. for Performer 8+ shoes, footstretchers)
	+ Board agreed to purchase additional 14’ launch. GH to following up. Explore option to split with District 18. Noted that the Lake Authority boat has been retired and no plans for replacement.
	+ Was suggested to have AD come to HS practices to gain exposure to crew and extensive equipment needs for this sport.
* Plans for King 4+ demo for spring season
	+ Sean Wolf was contacted by GH. OLRA will need to pick up the boat in March (Steve Baranoski is planning to P/U with Wesleyan trailer. OLRA will have the boat April through May and through NEIRA as needed.
	+ Submit information to Leonard Insurance so that OLRA has the boat covered for the season (GH)
1. Report of Fundraising Committee and developing plans for enhanced erg-a-thon on June1.
	* Meeting held to enhance planning for erg-a-thon. DH noted junior rowers considering establishment of teams to engender greater participation (e.g. teams of 2, 3 or 4 rowers who row 12K and raise 200-400 per team)
	* Ideas to increase foot traffic discussed.
	* Event to be held at boathouse: potential food availability (for donations); silent auction planned; tag sale planned. Include information about Town boathouse/park project.
	* Other fundraising ideas mentioned included bringing the Banff Film Festival to Old Lyme. Joan R to look into this further.
	* Boosters agreed to provide 400 towards equipment (oars). Order to be placed (total ~1200)
2. Report of masters Captains---thoughts on coaching for the season/ development of transitional programs for LTR graduates
	* Winter training progressing at Saybrook Fitness. Women sweep group did not get availability at USCGA this year.
	* Post-LTR transition program: CM circulated a draft to the captains and executive committee for comment as well as several recent ‘graduates’. Distribute further after refinement per feedback.
	* Aside: USCGA interested in using Rogers Lake periodically. Board fine with this but noted awareness about traffic to be considered and notification of Rogers Lake Authority should be undertaken as a courtesy.
	* Coaching: Paul Fuchs and John Laundon will be conducting several sculling clinics in the spring; dates to be confirmed. Bill to poll scullers regarding desire for regular coaching.
3. Form committee to study potential updates/revisions of The By-Laws that were last revised (following review by attorney Scott Franklin) in 2012 to provide changes necessary to be in compliance with 501©3 regulations
	* Committee to follow up
4. Considerations for spring BBS junior program, and developing plans for summer and fall programs.
	* GH advised that OLRA will be able to again offer a Spring HS program for those students without an available program at their school. Lizzie Simons will be the coach for the program that will start on April 2 and go through to the end of May. The cost will be 275 and enrollment is limited to 15 experienced HS rowers. Practices will be MWF at 5PM. The plans include scrimmages with local teams, and may include the Emerson Regatta and the Saratoga Invitational Regatta, depending upon interest.
	* Lizzie will paid 1200 for the program.
	* The program needs to be added to the website (PMN: done) and a description added to the banner page (PMN: in progress).
5. New business
	* JL indicated that we are well short of the optimal number of ergs. Motion was made and passed unanimously to purchase 2 ergs. GH to follow up.
	* (Ed. Note: Spring Prep – Permits
		+ Chris provide Louis with document to progress approval of DEEP documents for 2014 season)
6. Future meeting dates: (attempting alternating Sunday/Monday dates so that Heather can attend some meetings).
	* SUNDAY April 13, 4pm,
	* MONDAY May 19, 7pm,
	* SUNDAY June 29, 4pm.

**ACTION LOG**

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| **Date** | **Task** | **Responsible/Status** |
| 27-JAN | Ask Heather about $2781 in income-other | Greg (Heather followed up) |
| 03-FEB | Ask Paul about cost of repairs to Vespoli 1Xs | Chris – done |
| 03-FEB | Ask Paul about repair of cracked rigger on 1X (Hannah) | Chris – Following up with Ray to get rigger to Vespoli when pick up boats being repaired |
| 03-FEB | Survey of electronics needs | Louis |
| 03-FEB | Follow up on Boosters purchase of oars | Louis |
| 03-FEB | Obtain from LOLHS a list of rowing alumnae | Louis |
| 03-FEB | Retrieve shirts from boathouse for washing and re-selling | Graham |
| 03-FEB | Assess old ergs: sell or junk | Chris and Greg |
| 03-FEB | Equipment Committee to meet and develop new 5 year boat buying plan | Equipment Committee |
| 03-FEB | Review By-laws | Candace, Chris, Greg, Heather |
| 03-FEB | Seek a coach for the Spring BSS program | Greg – Complete (Lizzie) |
| 03-FEB | Investigate a sculling transitional program with coaching at next meeting | All – Chris drafted and circulated to subteam for comment. Awaiting feedback to provide proposal. |
| 03-FEB | Follow up with Greg Fiorellli in Old Saybrook to get inflatable readied for Spring | Chris (PMN: in progress, awaiting snow removal to get access to trailer). Chris provided Louis with estimate for District 18 PO. Arrange transport asap. |
| 03-MAR | Follow up on purchase of new 14’ launch (was noted the school will have to register this vessel) | Greg |
| 03-MAR | OLRA/BSS DEEP Permits: provide documents for 2014 to Louis | Chris |
| 03-MAR | Obtain current trailer and launch registrations and provide to GH | Louis (registration for large trailer provided at meeting) |
| 03-MAR | Submit King 8+ information to Leonard Insurance | Greg |

Respectfully submitted,

Chris McCawley, VP